

LEGACY
CHRISTIAN ACADEMY



STAFF APPLICATION

MISSION STATEMENT

Legacy Christian Academy offers a college preparatory education balanced in academics, athletics and fine arts within a Christian community to equip strong leaders with biblical convictions for tomorrow.

**LEGACY CHRISTIAN ACADEMY
5000 Academy Drive
Frisco, Texas 75034
469-633-1330**

Name: _____

Date: _____ **Position Desired:** _____

Applicants are considered for employment without regard to color, sex, national or ethnic origin.

STATEMENT OF FAITH

The Bible

We believe that the Bible is inspired by God, inerrant and authoritative, without error in the original writing, and that it is the divine and final authority for Christians.

Examine these Scriptures: II Timothy 3:16; Psalms 119:105, 160, 12:6; II Peter 1:16, 20, 21; Proverbs 30:5.

God

We believe in one God, Creator of all things, infinitely perfect and eternally existing in Three Persons.

Examine these Scriptures: Genesis 1:1, 26, 27; 2:22; Psalms 90:2; Matthew 28:19; I Peter 1:2; II Corinthians 13:14.

Jesus Christ

We believe that Jesus Christ is the Son of God, born of the Virgin Mary; we believe that Christ shed His blood on the cross, dying for our sins as a substitutionary sacrifice, and that He arose bodily from the grave and ascended into heaven; we believe that man finds salvation only through faith in Jesus Christ as his personal Savior.

Examine these Scriptures: Matthew 1:22,23; Hebrews 4:14, 15; Acts 1:9-11; Isaiah 9:6; I Corinthians 15:3,4; I Timothy 6:14,15; John 1:1-5; 14:10-30; Romans 1:3,4; Titus 2:13.

The Holy Spirit

We believe that the Holy Spirit is the Third Person of the Trinity, equal with God the Father and God the Son; He indwells every believer from the moment of salvation and empowers the Christian for godly living.

Examine these Scriptures: II Corinthians 3:17; Acts 1:8; Ephesians 1:13; Ephesians 5:18; John 16:7-13, 14:16, 17; I Corinthians 2:12, 3:16; Galatians 5:25.

We believe that all true believers from the day of Pentecost until the Rapture are members of the universal church regardless of organizational affiliation.

- I fully support the Statement of Faith as written without mental reservations.
- I support the Statement of Faith except for the area(s) listed on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Print Name _____ Signature _____ Date _____

APPLICATION

I. PERSONAL DATA

Full Name _____
Last First Middle Maiden

Address _____
Street

City State Zip Code

Phone: Home () _____ Work () _____

Email address: _____ Date Available: _____

Are you a U.S. citizen? Yes No

Have you ever served in the United States Military? Yes No

Please list any other names that you may be known as or have used: _____

On a separate sheet of paper, please list any additional addresses where you have lived anytime during the past five years.

II. CHRISTIAN BACKGROUND

Are you a "born again" believer as described in John 3:1-8? Yes No (initial _____)

Do you believe the Bible to be the inspired, infallible, Word of God, our final authority in all matters of faith, truth and conduct? Yes No (initial _____)

III. CHURCH BACKGROUND

Name of present church _____

Pastor's Name _____ Denomination _____

Address _____

Telephone Number _____ Are you active in your church _____ If yes,
in what capacity? _____

IV. POSITION DESIRED

- General Clerical
- Substitute
- Coach
- Classroom Aid
- Other _____

V. PROFESSIONAL QUALIFICATIONS

Please have a transcript forwarded to Legacy Christian Academy from all issuing institutions.

High School

Diploma: YES () NO () Date Received: _____

Issuing Institution: _____ State: _____

College

Degree _____ Date Received _____

Issuing Institution _____ State _____

Major _____ Minor _____

Degree _____ Date Received _____

Issuing Institution _____ State _____

Major _____ Minor _____

Degree _____ Date Received _____

Issuing Institution _____ State _____

Major _____ Minor _____

Clubs involved in or Honors and Awards Received _____

Extra-Curricular Experience

(For coaching or club sponsorship consideration; this is not mandatory of all applicants)

Sport / Activity _____ Title _____

Professional Affiliation / University / School _____

Years of Experience _____ Supervisor _____ Contact Number _____

Sport / Activity _____ Title _____

Professional Affiliation / University / School _____

Years of Experience _____ Supervisor _____ Contact Number _____

Sport / Activity _____ Title _____

Professional Affiliation / University / School _____

Years of Experience _____ Supervisor _____ Contact Number _____

VI. EMPLOYMENT HISTORY

List all jobs, activities and other experience including volunteer work, part-time employment while in school and self-employment in the last 10 years starting with the most recent. Please start with your current employer and work backwards. If you need additional space, please include another sheet of paper.

Employer _____ Position _____

Address _____

Dates of Employment _____ Reason for Leaving _____

Supervisor's Name _____ Phone Number _____

Employer _____ Position _____

Address _____

Dates of Employment _____ Reason for Leaving _____

Supervisor's Name _____ Phone Number _____

Employer _____ Position _____

Address _____

Dates of Employment _____ Reason for Leaving _____

Supervisor's Name _____ Phone Number _____

Employer _____ Position _____

Address _____

Dates of Employment _____ Reason for Leaving _____

Supervisor's Name _____ Phone Number _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names? _____

VII. PROFESSIONAL REFERENCES

Please do not list family members as references

1. Name _____ Title _____

School/Business _____ Telephone Number _____

Address _____

2. Name _____ Title _____

School/Business _____ Telephone Number _____

Address _____

3. Name _____ Title _____
School/Business _____ Telephone Number _____
Address _____

VIII. ABILITY TO PERFORM ESSENTIAL JOB FUNCTIONS

Is there any reason why you might not be able to perform the duties and responsibilities of the position for which you are applying? YES () NO ()
If yes, please explain.

If you answered yes to the above question, is there anything that the school can do to reasonably accommodate your needs so that you would be qualified to perform the duties and responsibilities of this position?

If you are offered a position, will you be able to verify that you are legally permitted to be employed in the United States? YES () NO ()

IX CHRISTIAN SCHOOL PREPARATIONS

All employees of Legacy Christian Academy must conduct their personal affairs in a manner which recognizes biblical standards for living.

Will you conduct your personal life as a worthy example of Christian life? YES () NO ()

Do you use alcohol on a regular basis? YES () NO () If yes, please explain _____

Do you use tobacco products? YES () NO () If yes, please explain _____

Have you used illegal drugs or do you have a past history of illegal drug use? YES () NO ()

Will you refrain from the use of illegal drugs? YES () NO ()

Will you avoid any personal relationships and behaviors which deviate from scripture? YES () NO ()

Will you regularly attend and actively support the ministry of a local evangelical Christian Church?

YES () NO ()

Have you ever been charged with, arrested for, convicted of, or pled guilty, no contest to, had adjudication withheld, been placed on probation for, or entered a pretrial diversion program for the commission of a crime? YES () NO () If yes, indicate the nature of suit, offense, court, date and disposition.

Comments:

Without reservations, except as noted above in my comments, I affirm my commitment to the relational, doctrinal, personal, professional, and academic expectations as presented above. In the future, if I come to disagree with or cannot support any of these positions, I will immediately discuss it with the headmaster.

Signature_____

Date_____

DOCTRINE QUESTIONS

Please answer the following questions on a separate sheet and enclose with your completed application.

1. Who do you feel is the author of the Bible?
2. In your understanding, who are God, Jesus and the Holy Spirit?
3. How does a person gain salvation?
4. Why do you desire to work at Legacy Christian Academy?
5. We live in a pluralistic society with many conflicting beliefs and values. As a teacher you may be asked specific questions about controversial issues by your students. Your answers will come from your personal convictions. We need to know the view of those that would be Christian role models for our children.

Please share your personal convictions as a Christian toward: tobacco, illegal drugs, sex outside of marriage, divorce and remarriage, abortion and homosexuality. Please be specific.

6. Please write out your personal testimony regarding your salvation experience.

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Legacy Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Legacy Christian Academy to thoroughly investigate references, work records, evaluations, education and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure.

I waive the right to ever personally view any references given to Legacy Christian Academy.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Name of Applicant (please print)

Date

Signature

PLEASE RETURN THIS APPLICATION WITH RESUME AND COVER LETTER TO:

**LEGACY CHRISTIAN ACADEMY
Attention: Cheryl Crawford
Assistant to the Academic Dean
5000 Academy Drive
Frisco, Texas 75034**